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SANTHIRAM COLLEGE OF PHARMACY

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1.4.1 How the feedback obtained is being analyzed and utilized for the overall development of the institution?

The scope of this Policy covers all the programs administered by "Santhiram College of Pharmacy", Nandyal, AP. This feedback policy aims to provide a framework for obtaining, summarizing, analyzing, documenting, and actions are taken. Based on analysis of information on student and stakeholder perceptions of the quality and effectiveness of the Institute's curriculum which will be used in program evaluation, accreditation, and other academic quality assurance processes and activities.

Specifically, this Policy provides a framework for:

- Monitoring and improving the quality of student's learning experiences through the timely collection, analysis, and reporting of student feedback concerning teaching, learning, and assessment.
- Providing students and stakeholders with the opportunity to actively participate in the continual improvement of programs.
- Recognizing, documenting, supporting, and extending good practices for effective implementations of curriculum provided by affiliating Universities.
- Ensuring the provision of information to students and stakeholders regarding the consideration
 of feedback collected over time, including actions taken to address concerns raised in any
 feedback received.

Responsibilities

- The Academic Coordinator and the Administrative officer are jointly responsible for the collection, analysis, and reporting of stakeholder feedback relating to academic programs.
- Actions to be taken and coordination of responses to feedback will be the responsibility of the Heads of Departments.

Policy Provisions

- All students and stakeholders have the opportunity to provide feedback.
- Student feedback is a core component of program evaluation but feedback is also sought from Alumni, Graduates, Parents, Industry partners, and Academic peers.
- Feedback processes will be systematic, rigorous, and respectful of the rights of students and staff and will incorporate strategies to maximize student participation.
- A range of feedback mechanisms including surveys, focus groups, informal comments, and other participatory activities will be employed as appropriate. Collecting Feedback:
- The Institute seeks student feedback in a form that can be captured, analyzed, and reported every time a course is delivered through a course-end survey.

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- A core set of questions will form the basis of a survey deployed to systematically evaluate teaching and learning in all UG PG courses.
- Stakeholder feedback will be collected as required for specific purposes using methods appropriate for the specific feedback sought.

Actions on summarized/Analysed feedback:

- All the feedback received from various stakeholders is summarized and analysis is carried out at the department level.
- Recommendations made from the feedback comprise recommendations to the Board of studies for changes in the syllabus of the university and the suggestions made to management on procurement of facilities and equipment.
- Recommendations received from the heads are discussed in the HoDs meeting and forwarded to management for approval/sanctions. The whole objective of this policy is the effective implementation of a Curriculum for better learning and continuous improvement of the processes and practices.



Principal
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